

## **CAREER OPPORTUNITY**

### **ACCOUNTANT**

Applications are being invited from suitably qualified persons to fill the position of **Accountant**. The ideal candidate should possess great communication skills, be computer literate and familiar with using accounting software (QuickBooks and Sage), be knowledgeable about Jamaican Tax Laws and have working knowledge of audit and accounting standards.

#### **Key responsibilities:**

- Filing Income Tax and other company returns
- Completing data entry requirements
- Preparing audit schedules and executing same
- Drafting Financial Statements
- Payroll preparation

#### **Qualifications:**

- Bsc. in Business Administration with a major in Accounting or Finance
- At least 3 years' experience in a similar position

#### **Skills:**

- Excellent time management skills
- Ability to meet tight deadlines
- Willingness to work on weekends
- Payroll Proficiency

Please apply by Friday August 29, 2025 to [info@midislandco.com](mailto:info@midislandco.com)